

**Minutes of the Monthly Meeting of Great Ayton Parish Council
held on Tuesday 3 February 2015 at 7.00 pm**

Present:- Cllrs: J Fletcher, G Readman, Mrs F Greenwell and R Kirk.
Mrs J McLuckie (Parish Clerk). Others Present: Mr H Atkinson (Cemetery Superintendent), Cllr Mrs H Moorhouse, Mrs B Dumphy (D&S Reporter) and 7 Members of the Public.

In the absence of both the Chairman and Vice Chairman, Cllr G Readman proposed Cllr J Fletcher to Chair the meeting, this was seconded by Cllr Mrs Greenwell and unanimously agreed and Cllr J Fletcher Chaired the meeting.

Min No.	Business
1	<u>Apologies for Absence</u> Apologies for absence were received from Cllr Mrs J Brown, S Jackson and R Hudson.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address the Council</u> Residents from Marwood Drive were in attendance to express their concerns in relation to planning application 14/02601/FUL - 51 Marwood Drive - Extension to dwelling house and alterations to the roof space. Councillors viewed the plans and agreed that this proposal was not in keeping and out of character of the rest of the Estate and was 'over development' of this particular site. They were also concerned about the parking as it proposed removal of the large garage to be replaced with a smaller one but also removed the drive capacity. In light of this the Clerk was asked to contact the Planning Department to request a site visit. Agreed. Representatives from the Save School House Farm group requested information on how to respond to the proposed appeal in relation to the demolition of the outbuildings. Cllr Mrs Greenwell advised that this had been submitted as a technicality as it would depend on the outcome of the housing development appeal. The Clerk was asked to contact the Planning Department to seek advise on how best to respond and the timescales for response. Agreed. A resident from Whinstone View requested a grit bin be placed on her Estate, she had previously had a car through her garden wall and continued to witness vehicles struggling to get round the very sharp corner from Arthur Street onto Whinstone View. Other areas of concern around the village were also raised, in particular the road and footpaths upto Roseberry Academy, the Low Green and Dikes Lane. The Clerk was asked to contact Highways to request that they review these areas as a matter of urgency on the grounds of health and safety copied to Cllr Mrs Moorhouse. Agreed.
4	<u>Minutes of the Parish Council Meeting held on Tuesday 6 January 2015</u> The minutes of the Parish Council Meeting held on Tuesday 6 January 2015 were approved and signed.
5	<u>Police Report</u> There was no Police in attendance and no report had been received.
6	<u>Council Services Report</u> Play Area

No further update.

Seat at Gribdale

The Clerk had contacted NYMNPA and requested that they arrange for the installation of the bench and bill us for it. The Clerk had requested a progress update and awaited a response. **Noted.**

Allotments

The Cemetery Superintendent informed members that he would not be able to continue with the clearance of the allotments and resolving problems during the Summer months due to workload now that his Assistant has left. This was part of the review currently been completed by Councillors. **Noted.**

Cemetery

The issue of plaques was raised again and it was agreed that the Cemetery Superintendent would see if Stokesley could source an identical plaque which could be enamelled the same as the current ones, if not then an alternative solution would have to be considered. **Agreed.**

As the Cemetery Assistant has now left it was necessary to employ someone to work alongside the Cemetery Superintendent when he is carrying out his duties in regard to funerals as this was a two man job and on the grounds of health and safety was not viable for him to carry out on his own. In addition throughout the year there are various jobs that require more than one person so it was agreed to advertise for an additional member of staff(s) to be employed on a zero hours contract. The Clerk was asked to advertise the position in the Notice Board and around prominent areas within the Village requesting expressions of interest for this post. **Agreed.**

Cllr Kirk agreed to cover the opening of the public conveniences in the interim if the Cemetery Superintendent was on annual leave. **Noted.**

High Green and Low Green By-Laws

The Clerk had requested a cost from our Solicitor in relation to providing advice around the enforcement of by-laws and was awaiting a response. **Ongoing.**

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Planning Report

Cllr Kirk declared an interest in Planning Application 15/00122/FUL and left the room whilst it was considered.

15/00122/FUL - 13 Bridge Street - Single storey rear extension with new entrance canopy and recladding of building. Demolition of garage and rebuilding of double garage. **No objections .**

14/02555/LBC - 60 High Street - Listed building consent for the demolition of greenhouse. **No objections.**

14/02601/FUL - 51 Marwood Drive - Extension to dwelling house and alterations to the roof space. **As previously agreed the Clerk would request a site visit on the grounds detailed above.**

14/02603/FUL - Jeffrey Building Products Ltd, 21 High Green - Application to render to external walls, replacement of doors and windows and construction of entrance portico gates and railings. **No objections and the proposals would be welcomed.**

Applications Approved.

14/01918/FUL - 13 Linden Road - Proposed new single storey dwelling.

14/01623/FUL - 5 Angrove Drive - Loft conversion, porch and rear extension as per amended plans

	<p>received by Hambleton District Council on 8 November 2014 and 4 January 2015. 14/02467/FUL - 117 High Street - Alterations to shop front and new access door to first floor as amended by plans received by Hambleton District Council on 16 December 2014.</p> <p><u>Other Planning Information</u> Nothing received.</p>
8	<p><u>Correspondence and Information Report</u> Mrs Rogers - Copy of a letter sent to HDC Planning Re: 51 Marwood Drive. Noted. Mrs Clay - Letter Re: Proposed extension to 51 Marwood Drive. Noted. Teesside Hospice - Letter of thanks for their donation. Noted. Macmillan Cancer Support - Letter of thanks for their donation. Noted. Rev Peverall - Letter of thanks for organising the Carols on the High Green. Noted. NYCC - Hambleton Area Committee meeting papers that took place on 26 January 2015. Noted. Royal Air Force - Press release Re: Increased Air Activity at Royal Air Force Leeming between 9 February and 6 March 2015. Noted.</p> <p>The following items for information were all noted:- Rural Services Network - Weekly Email Digests. Editor - North Yorkshire Now Newsletter. Action for Market Towns - Event information. HDC – Update – December 2014.</p>
9	<p><u>Clerk's Report</u> Footpath Easby Lane to Suggitts Field – Underground Leak Northumbrian Water Board had confirmed that the water sample taken was not from their supply. Mr Mullins will continue to try and establish the source of the leak. The Clerk was asked to contact Northumbrian Water to request the findings from their samples (and if necessary request under FOI). Ongoing.</p> <p>Flooding on Easby Lane The Parish Council had dug a channel as requested and this was removing the surface water, however, the road continue to flood in severe rain. Northumbrian Water are due to carry out work to clear debris from the drains. The Clerk was asked to contact them to ask when this work would take place. Agreed.</p> <p>Footpath behind Cliffe Terrace Mr Mullins had suggested that the Council could resurface with planings and that he would look into this. Ongoing.</p> <p>Hall Fields Footpath - the Clerk had reported the issues to Highways and was awaiting a response. Cllr Mrs Moorhouse said that she would follow up. Ongoing.</p>
11	<p><u>Accounts Report</u> The total payments made were £2154.42 The total receipts received were £1835.00</p>

12	<p><u>Councillors Reports</u></p> <p>Cllr Mrs Greenwell asked if anyone had a photograph of the sleigh with the new reindeer, and if so could it be sent to her.</p> <p>Cllr Fletcher raised a concern in relation to the parking in front of the shops and the access road onto the High Green which is the responsibility of the Parish Council. The surface is becoming extremely worn and has a number of large potholes. It was agreed that the Clerk should obtain prices for carrying out resurfacing work on these areas. Agreed.</p> <p>The School House Farm appeal had been postponed until March. The Action Group had put forward a very professional case one area was in relation to the flooding on Station Road but it was proving difficult to identify the owner of the culvert. The Clerk was asked to contact the Environment Agency to see if they could advise who owns it. Agreed.</p>
13	<p>It was agreed to exclude the press and public from the meeting under Section 100A(4) of the Local Government Act 1972 as defined in Paragraph 1 - 15 of Part 1 of Schedule 12A of the Act.</p>
	<p>Grasscutting - It was agreed to request expressions of interest for the Grasscutting contract.</p>

GREAT AYTON PARISH COUNCIL – MEETING 3 FEBRUARY 2015

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Play Area	The Play Park Group of Volunteers are looking to fund raise for the refurbishment or replacement of the toddlers equipment.		Open.
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	The Clerk had contacted NYMNPA and requested that a bench be purchased and installed. The Clerk had requested an update, awaiting response.	Open
Cemetery	The fence had been moved and the hedge cut back	Awaiting soil removal.	Ongoing.
Allotments			
High Green and Low Green By-laws	The Clerk was requested to contact our Solicitors to obtain a price for providing advice in relation to the enforcement of by-laws.	Awaiting responses.	Ongoing.

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
15/00122/FUL - 13 Bridge Street	Single storey rear extension with new entrance canopy and re-cladding of building. Demolition of garage and rebuilding of double garage.
14/02555/LBC - 69 High Street	Listed Building Consent for the demolition of greenhouse.
14/02601/FUL - 51 Marwood Drive	Extension to dwelling house and alterations to the roof space.
14/02603/FUL – Jeffrey Building Products Ltd, 21 High Street	Application of render to external walls, replacement of doors and windows and construction of entrance portico, gates and railings.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
14/01918/FUL - 13 Linden Road	Proposed new single storey dwelling.
14/01623/FUL - 5 Angrove Drive	Loft conversion, porch and rear extension as per amended plans received by Hambleton District Council on 8 November 2014 and 4 January 2015.
14/02467/FUL - 117 High Street	Alterations to shop front and new access door to first floor as amended by plans received by Hambleton District Council on 16 December 2014.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS

GREAT AYTON PARISH COUNCIL – MEETING 3 FEBRUARY 2015

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Mary Rogers	Copy of a letter sent to HDC Planning Re: 51 Marwood Drive.
Mary Clay	Letter Re: Proposed extension 51 Marwood Drive.
Teesside Hospice	Letter of thanks for their donation.
Macmillan Cancer Support	Letter of thanks for their donation.
Rev Paul Peverell	Letter of thanks for organising the Carols on the High Green.
NYCC	Hambleton Area Committee Meeting scheduled to take place on 26 January 2015.
Royal Air Force	Increased Air Activity at Royal Air Force Leeming between 9 February and 6 March 2015.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Action for Market Tows	Event information (previously circulated).
Clerks & Council Direct	January 2015 Issue 97

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved.	Northumbrian Water had confirmed that the water was not from one of their sources. Mr Mullins would continue to try and establish the source of the leak.	Open.
Flooding on Easby Lane	Further reports of flooding during recent adverse weather. The drains have now been cleaned, monitoring of flooding would continue to take place to see if this has resolved the problem. As requested the Clerk had wrote to Area 2 thanking them for the work they had proposed to carry out to rectify the problems identified and requesting that they confirm when the work was complete.	Reports of flooding continue to be received.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Following the meeting between Mr Mullins and Cllr Fletcher, Mr Mullins would look into resurfacing utilising planings.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous.	Awaiting a response.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 3 FEBRUARY 2015

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Howard Atkinson	Mobile Phone Top Up	Cemetery	10.00
Northumbrian Water Services	Cemetery 01/10/14 to 31/12/14	Cemetery	DD 10.44
	Public Conveniences 01/10/14 to 31/12/14	Public Conv	DD 104.85
	Public Conveniences 01/10/14 to 31/12/14	Allotments	DD 648.00
Richard Collins	2 x Grave Dug	Cemetery	160.00
Richard Collins	Drainage work on Easby Lane	POS	150.00
The Royal Oak Hotel	Bands refreshments for Carols on High Green event	S145 Village Events	80.30
Initial	Hygiene Maintenance	Public Conv	74.16
Information Commissioner	Data Protection Registration	General Admin	35.00
Yorwaste Ltd	Cemetery Waste Collection	Cemetery	126.36
Julie McLuckie	Beech Tree for Riverside – POS	34.20	127.44
	Postage – General Admin	9.54	
	Christmas Thank You Gifts – S145 Village Events	83.70	
Sam Turner & Sons Ltd	Rat Bait – Allotments	75.07	479.02
	Grasscutting tractor service and test – POS	404.65	
Molly Caygill	Donation towards Guide Excursion	Chairmans Allowance	50.00
David Taylor	Allotment Deposit	Allotments	10.00
Thompsons Hardware Ltd	Toilet Rolls, light tube etc	Public Conv	88.85
TOTAL			2154.42

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent for 1 January 2015	Miscellaneous	25.00
Co-op Funeral Services	Burial Fee	Cemetery	660.00
Weatherills	Erection of Vase	Cemetery	51.00
Weatherills	Additional Inscription	Cemetery	51.00
W. Storey Funeral Services	Burial Fee	Cemetery	660.00
Mr Wilson	Grave Reservation renewal	Cemetery	69.00
Mr Martin	Grave Reservation renewal	Cemetery	69.00
Yatton House	Rent	Rent	250.00
TOTAL			1835.00